Naviance Student Overview Reference Guide

Overview

Naviance Student makes it easier than ever for you to answer the questions that will shape your future: Who am I? What do I want to be? How will I get there? How will I succeed?

Naviance Student is a mobile-responsive site that employs intuitive tools that personalize and simplify the college and career planning process.
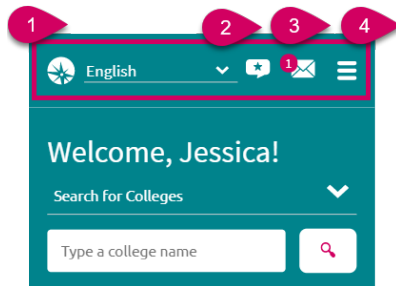
Accessing Naviance Student

1. CCPS Students log into **Canvas**

2. Click on **Resources** (bottom left)

3. Click on **Naviance** (no username or password is required)

    a. All students Grade 5 to Grade 12 have preassigned tasks on their Home Page under **Important Tasks & To Do's**
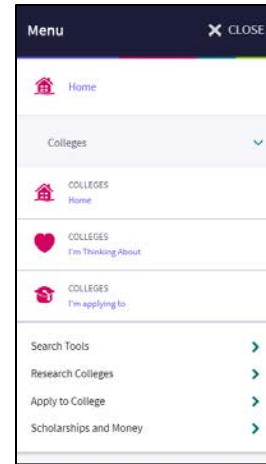
Navigation Tips

Static Toolbar

1. Language Menu (only applies to custom content that your school has provided in one of the listed languages)

2. Provide Feedback about Naviance Student

3. Email Inbox & Notifications

4. Navigation Menu (Including Log Out) – from mobile devices

Menus

The Naviance Student menus are mobile-responsive and will adjust based on the device you are using.

When accessing a menu, there are direct access links, and second-level links that bring you to more options.

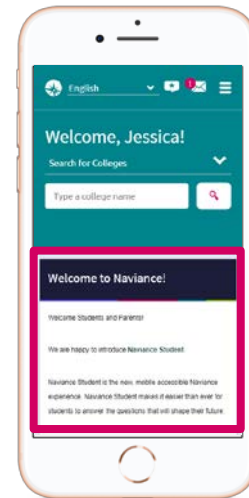This is an example of the Colleges menu from a mobile device.

This is an example of the menu from a tablet, laptop, or desktop.

Content Cards

The new interface makes use of content cards that are identified by a title and show corresponding information. The content card layout improves mobile compatibility. Depending on what information is in the card, you may see an option at the bottom of the card to read more, see more, or perform an action. Expect to see this general structure on most pages.

Welcome Card: A custom message from your school.

Welcome to Naviance!

Dear Students and Parents!

We are happy to introduce Naviance Student.

Naviance Student is the new, mobile accessible Naviance experience. Naviance Student makes it easier than ever for students to answer the questions that will shape their future: Who am I? What do I want to be? How will I get there? and How will I succeed? The new design delivers the power of Naviance to students' fingertips with familiar and intuitive tools that personalize and simplify the college and career planning process.

[Read more]

My Favorites

COLLEGES
I'm thinking about

COLLEGES
I'm applying to

CAREERS AND CLUSTERS
I'm thinking about

My Favorites: Quick access to your Colleges I'm Thinking About, Colleges I'm Applying To, and Careers and Clusters I'm Thinking About.

Important To-Dos and Tasks

Important To-Dos and Tasks: Drawing from your planner, get a snippet of overdue and upcoming to-do items and tasks.

⚠ TO-DO ACT test prep   **HIGH**
OVERDUE Saturday Apr 28, 2018
To-Do
MARK AS DONE

⚠ TO-DO Submit applications   **HIGH**
OVERDUE Thursday Apr 26, 2018
To-Do
MARK AS DONE

⚠ TASK Complete 20 Hours of Community Service
OVERDUE Saturday Jul 15, 2017
Assigned by Kyli Bechtold

[Go to My Planner]

What's New

📅 Gustavus Adolphus College will be visiting your school on Tuesday, MAY 1, 2018 at 11:00 am more info / register

What's New: View upcoming college visits, new journal entries shared by a counselor or teacher, and any new comments on course plans, tasks, and goals made by someone other than you.

Resources to get ready

Naviance Test Prep

College and Career Readiness Lessons

Document Resources

Resources to Get Ready: Everyday access to Document Resources -documents shared by the school with all students. This area also provides access to Test Prep, x2VOL, and Curriculum if your school uses them.

From My School

LINKS
College Links
FAFSA (Student Aid)

PAGES
Responsibilities
Learn about FAFSA
Non-College Options

UPDATES
PSAT/NMSQT Information

From My School: From this section, find a list of links, pages, and updates provided by your school. Use **View all from my school** to see a full list.

Find Your Fit

🔍 COLLEGE SEARCH
SuperMatch

College Match

Scattergrams

Advanced College Search

College Lookup

Show less

Research Colleges

♥ COLLEGES
I'm Thinking About

College Compare

College Resources

Acceptance History

Enrichment Programs

College Maps

Show less

Apply to Colleges

🎓 COLLEGES
I'm applying to

Letters of Recommendation

College Events

Manage Transcripts

Test scores

Show less

Scholarships and Money

🎓 SCHOLARSHIPS
I'm Applying To

Scholarship List

Scholarship Match

National Scholarship Search

Show less

College Visits

Show more

Find Your Fit

SuperMatch™ College Search: Receive a list of best-fit schools based on criteria that you deem as important in your college search.

College Match: See and quickly favorite the other schools that students are applying to when they have also applied to a school from your favorites list. Additionally, check out other colleges that have accepted students with stats like your own.

Scattergrams: A graph used to help you analyze how you fit in with other students from your high school who have been accepted or denied admittance to a school based on GPA and test scores.

Advanced College Search: Using multiple categories, answer questions to identify colleges that match your interests and then save the search.

College Lookup: Lookup a school by multiple filters including name, country, state, or college group. Easily favorite colleges using the Heart icon found next to a school name.

Research Colleges

Colleges I'm Thinking About: A list of schools that you have identified as prospects

College Compare: Add schools to compare the average GPA and test scores of students from your high school that have been accepted to that college during a time span.

College Resources: List of external web resources that may be valuable to your college search process.

Acceptance History: An alphabetical list of colleges where someone from your school has been accepted and/or enrolled over a time span.

College Maps: View an interactive map of schools based on a list of different pre-defined criteria. For example, you can see a map of the colleges from your Colleges I'm Thinking About list.

Enrichment Programs: Look for ways to get involved with your community and school, as well as possible internship opportunities and other events to build your experiences.

Apply to Colleges

Colleges I'm Applying To: A list of schools to which you have decided to apply.

Letters of Recommendation: Request new and track existing letter of recommendation requests.

College Events: View a list of colleges that are hosting events and sign up for those of interest.

Manage Transcripts: Add and review transcript requests, as well as view associated fees.

Test Scores: View your key test scores, including SATs. Depending on school permissions, you may be able to add your own test scores.

Scholarships and Money

Scholarships I'm Applying To: A list of scholarships to which you are applying.

Scholarship List: A list of potentially relevant scholarships that you can review and add to your applications list.

Scholarship Match: A list of scholarships that may be a suitable match for you based on scholarship requirements such as gender, ethnicity, GPA, etc.

National Scholarship Search: An external site hosted by Sallie Mae that provides a list of potential scholarship matches based on personal criteria as associated with Naviance Student.

College Visits

View a list of college visits.

Careers and Clusters I'm Thinking About: View the careers and clusters that you have added to your favorites.

Career Cluster Finder: Learn what career clusters may be a good match for you based on activities that interest you, personal qualities that you have, and subjects that you enjoy.

Do What You Are: This assessment uses personality types to suggest careers and clusters that might be a good match.

Career Key: Learn about and view careers associated with your Holland interest codes.

Career Interest Profiler: A career interest assessment that will display all your Holland Code matches. Some schools may not have this assessment enabled.

Explore Careers and Interests

- CAREERS AND CLUSTERS
  I'm thinking about
- Explore Careers
- Explore Career Clusters

Roadtrip Nation Interview Archive

▶ 0:00 / 2:54

What's in the Archive?

Roadtrip Nation has gone on **52 roadtrips** and interviewed creating **6,834** videos on struggle, triumph, and self discov broken into **48 themes** and **29 interests**

Explore More

Explore More: Use this button to access the Roadtrip Nation Interview Archive. This archive provides videos of experts sharing stories about different career paths. You can search for a video speaker by interests, themes, leaders and playlists.

Career Assessments

- Career Cluster Finder
- Career Key
- StrengthsExplorer
- Do What You Are
- Career Interest Profiler
- MI Advantage

3 ways to get ready for college, career and life this spring

Career Assessments: Quickly access and take assessments that can tell you more about yourself and your career interests. Your list may have different assessments as compared to what is shown here. The assessments can also be found on the About Me tab.

About Me Home

Naviance | Student

About Me

About Me: View general **Account** information, build your **Resume**, view **Test Scores**, or view/print your full Naviance Student **Portfolio**.

JC

Jessica Completed

Class of 2020

Account   Resume   Test Scores   Portfolio

English   Give feedback   No new messages   LOG OUT

My Planner

Assessments in Progress: See a status indicator of the assessments you are currently working on and need to complete.

Assessments to Take: See a list of assessments that your school would like you to complete. Click on an assessment to get started.

My Surveys

Surveys Progress

Next Step Plan Survey		IN PROGRESS
✓ Sample Survey	02/15/18	COMPLETED
✓ Sample Survey Q	03/15/18	COMPLETED

Surveys to Take

Alex Career Survey

Art Programs Feedback

Black and Veatch Job Shadow Survey

See all Surveys

Surveys in Progress: See a status indicator of the surveys you currently have in progress and need to complete.

Surveys to Take: See a list of surveys that your school would like you to complete. Click on a survey to get started.

My Assessments

Assessments in Progress

Career Cluster Finder	9%
✓ Career Interest Profiler	100%
Career key	100%
✓ Do What You Are	100%
✓ Learning Styles Inventory	100%
✓ MI Advantage	100%
✓ StrengthsExplorer	100%

Assessments to Take

You have no new assessments.

My Postsecondary Plans

♥ COLLEGES
I'm thinking about

♥ CAREERS AND CLUSTERS
I'm thinking about

Game Plan

Documents Shared With Me

See All Documents by Folder

View documents that a counselor or teacher has chosen to share *just* with you.

My Journal

Community Service

See all Journal Entries

View and create journal entries for yourself or share them with counselors, teachers or your parents. You can use this area to journal about your experiences, your plans, your essays or anything you want. Documents can be attached to a journal entry.

Colleges I'm Thinking About: A list of schools that you have identified as prospects.

Careers and Clusters I'm Thinking About: View the careers and clusters that you have added to your favorites.

Game Plan: If Game Plan displays under postsecondary plans, it is an indicator that your school would like you to fill out a survey about your plans beyond high school.

My Planner Overview

Overview   Goals   To-Do List   Tasks Assigned to Me

⚠ Overdue

These are overdue. Do them soon to stay on track.

⚠ TO-DO   ACT test prep
          OVERDUE   Saturday Apr 28, 2018   HIGH
          📋 To-Do
          MARK AS DONE

⚠ TO-DO   Submit applications
          OVERDUE   Thursday Apr 26, 2018   HIGH
          📋 To-Do
          MARK AS DONE

⚠ TASK   Complete 20 Hours of Community Service
          OVERDUE   Saturday Jul 15, 2017
          Assigned by Kyli Bechtold

Overdue shows a list of tasks and to-do items that are overdue and should be completed as soon as possible.

Switch between the **Overview**, **Goals**, the **To-Do List** and **Tasks Assigned** to you by your school.

Goals: Add your own goals about anything you are interested in achieving. Mark goals complete as you hit them.

To-Do List: Create a list of actions you need to complete.

Tasks Assigned to Me: Important tasks assigned to you by your school.

Upcoming

📅 Calendar View   ☰ List View   ← Previous   APRIL 2018   Next →

Sun	Mon	Tue	Wed	Thu	Fri	Sat
01	02	03 Make summer to-do list	04	05	06	07
08	09	10	11	12	13	14
15	16	17 Add colleges to colleges I'm thinking about list	18 Move American University to Application list	19	20	21
22	23 Testing todo	24	25 Visit University of Cincinnati	⚠ 26 Submit applications	27 Job shadowing day with Mr. Crabb	⚠ 28 ACT test prep
29	30	01	02	03	04	05

Recently Completed

✓ Done   Job shadowing day with Mr. Crabb
         Friday Apr 27, 2018
         📋 To-Do
         MARK AS NOT DONE

✓ Done   Visit University of Cincinnati
         Wednesday Apr 25, 2018   HIGH
         📋 To-Do
         MARK AS NOT DONE

✓ Done   Testing todo
         Monday Apr 23, 2018   HIGH
         📋 To-Do
         MARK AS NOT DONE

Recently Completed is a list of the tasks and to-do items that you have recently marked as complete. You can use this location to view the items or change them to incomplete.

Use the **Upcoming calendar** to keep track of and open past and upcoming tasks and to-dos. Switch between the Calendar and List Views for a different visual of the events.

Grade 6

Activity	Completion Trigger	Learning Objective
Goal Setting/Transition Skills: Goal Setting (Naviance Lesson) Create Goal, Plan, Action (Naviance task – create a goal) **Social Emotional Learning:** Complete Learning Style Inventory (Naviance task) **Optional Independent Activities:** • Defining My Dreams (Naviance lesson) • My Present vs. My Future (Naviance lesson) **College Knowledge:** Research local technical colleges using SuperMatch College Search (Naviance task – SuperMatch College Search)	Student adds a goal (Goal, Plan, Action) This task is automatically marked complete when the student completes the Learning Style Inventory 2.0 Assessment in Naviance Student. Including if completed prior to the task assignment The task is automatically marked complete when the student accesses the SuperMatch college search in Naviance Student	**Students will:** - Learn about Naviance Student and its role in their college and career readiness planning process - Learn about the experience of others as they set, work towards, and accomplish their goals - Create personal and academic goals and identify how they will achieve their goals - Begin to explore colleges that interest them

Semester 1

	Activity	Completion Trigger	Learning Objective
Semester 2	**Social Emotional Learning:** Self Confidence (Naviance lesson) **Goal Setting/Transition Skills:** End of year reflection on Goal Plan Action (Naviance task – complete a survey)	Manually mark completed by staff Student completes a survey (GPA Goal-Setting End of Year Reflection – Grade 6)	**Students will:** - Reflect on their 6th grade year and prepare for 7th grade

Grade 7

Activity	Completion Trigger	Learning Objective

Semester 1	**Goal Setting/Transition Skills:** Create Goal, Plan, Action (Naviance task – create a goal) **College Knowledge:** FGCU Pre-Assessment Survey (Naviance task – complete a survey) Research local technical colleges using SuperMatch College Search (Naviance task – SuperMatch College Search) **Career Knowledge:** Career Key Assessment (Naviance task)	Student adds a goal (Goal, Plan, Action) Student completes a survey (Pre-FGCU Visit Student Survey) This task is automatically marked complete when the student completes the Career Key assessment in Naviance Student, including if completed prior to task assignment	**Students will:** - Learn about Naviance Student and its role in their college and career readiness planning process - Begin to explore and plan for potential careers - Identify interests through the Naviance Career Key Inventory - Learn about the experience of others as they set, work towards, and accomplish their goals - Begin to explore colleges that interest them
Semester 2	**College Knowledge:** FGCU Post-Assessment Reflection Survey (Naviance task – complete a survey) **Goal Setting/Transition Skills:** End of year reflection on Goal Plan Action (Naviance task – complete a survey)	Student completes a survey (Post-FGCU Visit Student Survey) Student completes a survey (7th Grade Written Reflection)	**Students will:** - Reflect on their 7th grade year and prepare for 8th grade

Grade 8

	Activity	Completion Trigger	Learning Objective
Semester 1	**Goal Setting/Transition Skills:** Goal Setting (Naviance Lesson) Create Goal, Plan, Action (Naviance task – create a goal) **Career Knowledge:** Career Cluster Finder (Naviance task) **College Knowledge:** Research local technical colleges using SuperMatch College Search (Naviance task – SuperMatch College Search)	Student adds a goal (Goal, Plan, Action) This task is automatically marked complete when the student completes the Career Cluster Finder assessment in Naviance Student, including if completed prior to task assignment The task is automatically marked complete when the student accesses the SuperMatch college search in Naviance Student	**Students will:** - Learn about Naviance Student and its role in their college and career readiness planning process - Learn about the experience of others as they set, work towards, and accomplished their goals - Create goals and identify how they will achieve their goals - Explore career clusters that interest them - Explore colleges that interest them

Semester 2	**Transition Skills/Academic Skills:** My High School Preview (Naviance Lesson) High School 4 Year Plan (Naviance task – complete a survey) **Goal Setting/Transition Skills:** End of year reflection on GPA (Naviance task – complete a survey)	Manually mark completed by staff Manually mark completed by staff Student completes a survey (End of Year Reflection on GPA Student Survey)	**Students will:** - Reflect on their 8th grade year and prepare for high school